

## Letter for Designation as an Essential Business

Please see the letter which might make things easier for workers if they get stopped. Each worker should make sure they carry ID with them (Driver's License, etc.).

*To whom it may concern:*

*Please be advised that [NAME OF EMPLOYEE] is an employee of [EMPLOYER] and is assigned to work at [PROJECT SITE] on [DATES] during the hours of [HOURS].*

*Please be advised that Governor Cuomo's Executive Order 202, as amended, provides that the construction industry, including contractors, consultants, construction management services and material suppliers are considered exempt from reduction in workforce requirements. In addition, Empire State Development has advised that the designation of "construction" as an essential service applies to "all construction."*

*If you have any questions please feel free to contact the undersigned.*

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